



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

January 10, 2014

Board Members Present: Christine Feltman Rosenberg, Chair, OTR Member
Dr. Donald Hosenfeld, OT Member
Dr. Beth Williamson, OTR Member
Karen Belyan, Public Member

Board Members Absent: John Tutelman, Vice Chair, Public Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Elizabeth Campbell, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:34 p.m. Christine Feltman Rosenberg, Chair, presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Meeting Minutes of December 13, 2013

Christine Feltman Rosenberg moved to approve the December 13, 2013 meeting minutes as presented. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

First Executive Session Meeting Minutes of December 13, 2013

Dr. Beth Williamson moved to approve the December 13, 2013 first executive session meeting minutes as presented. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

Second Executive Session Meeting Minutes of December 13, 2013

Karen Belyan moved to approve the December 13, 2013 second executive session meeting minutes as presented. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

Declaration of Conflict of Interest

Dr. Beth Williamson declared conflicts with agenda item number 6(b)(1) and agenda item number 7(a) the initial application of Rilea Baisley. Dr. Williamson recused herself from any participation in the discussion and the outcome of these items.

Review Meeting Schedule

The Board reviewed the meeting schedule for:

- February 14, 2014
- March 14, 2014
- April 18, 2014

There were no changes made to the meeting schedule.

Initial Review of New Complaints

Kimberly Johnson, License No. OT-2534. Board staff summarized the complaint against Ms. Johnson prior to the Board studying Ms. Johnson's response to the complaint. Ms. Johnson attended the meeting; answered questions posed by Board members Dr. Beth Williamson and Dr. Donald Hosenfeld and provided her account of the events that took place. After hearing the discussion, Dr. Williamson moved to dismiss the complaint based on the fact that she could find no violation of the Boards statutes and rules. Dr Hosenfeld seconded the motion. The motion passed 4-1.

Open Complaints/Investigations

Jane Rivera (Smith), 13-OTA-4929. Assistant Attorney Elizabeth Campbell presented a consent agreement for probation and continuing education for Ms Rivera. Ms. Campbell explained that the consent agreement had been reviewed by Board staff and agreed upon by Ms. Rivera and her attorney. Ms. Campbell advised the Board to consider the consent agreement as final resolution of the case.

Prior to any discussion and vote, Karen Belyan moved to go into executive session for legal advice. Christine Feltman Rosenberg seconded the motion. The Board went into executive session for legal advice at 1:40 p.m.

Upon the return from executive session at 1:57 p.m., Board Chair, Christine Feltman Rosenberg made a motion to accept the consent agreement as presented. Dr. Donald Hosenfeld seconded the motion. The motion passed 2-1. Dr. Beth Williamson recused herself and Ms. Belyan voted nay.

Michael Welker, 13-OTA-4873. Staff informed the Board that the formal hearing for Mr. Welker will most likely be heard at the February 14, 2014 meeting.

Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

1. Joel Tagle, 13-OTA-5436. Staff informed the Board that Mr. Tagle has been in communication with Board staff regarding approval of continuing education.
2. Sarah Musgrave, 13-OTA-4722. Staff informed the Board that Ms. Musgrave is in compliance with her consent agreement.
3. Jodi L. Koppein, 13-OT-4916. Staff informed the Board that Ms. Koppein was in attendance at the meeting and wished to address the Board regarding the consent agreement being offered. Ms. Koppein explained to the Board why she thought she should not receive discipline based on extenuating circumstances. The Board responded to Ms Koppein and asked her several questions regarding the events leading up to reasons for her late license renewal.

After some discussion, Dr. Beth Williamson moved to go into executive session for legal advice. Christine Rosenberg seconded the motion. The motion passed 4-0. The Board went into executive session for legal advice at 2:21 p.m.

Upon return from executive session at 2:28 p.m., Dr. Williamson moved to dismiss the complaint. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Applications

Rilea Baisley	Megan Bell	Erin Bertram	Micah Caudle
Michael Cons	Jenna Cotterman	Kellyn Davis	Margaret Gibb
Taryn Gibb	Kelsey Heemstra	Jesus Hinojosa	Sydney Mann
Andria Martinez	Charlotte Milas	Teresa Monteith	Lee Pace
Shannon Portz Robinson	Brittainy Rash	Lindsay Romine	Renee Rosteck
Amanda Simon	Beth Vander Meulen	Jordan Vandewalker	Elsbeth Weller
Jody Yeomans			

Dr. Beth Williamson moved to approve 19 of the 25 initial applications listed. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

The Board reviewed the initial application of Rilea Baisley. Karen Belyan moved to approve the initial application of Ms. Baisley. Dr. Donald Hosenfeld seconded the motion. The motion passed 3-0. Dr. Beth Williamson recused herself.

Dr. Donald Hosenfeld moved to approve the 5 remaining applications. Karen Belyan seconded the motion. The motion passed 4-0.

b. Renewal of Licenses

Carolee Anglehart	Kelly Brennan	Joan Bruso	Katherine Burhop
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Jenna Birmingham	Regina Carlson	Denise Casey	Glenys Chartrand
Suzanna Christina	Catherine Clark	Cindy Craver	Sarah Creal
Melinda Delbridge	Ann Disilvestro	Suzanne Dodd	Pamela Ellis
Tanya Estrada	Tara Finney	Kimberly Fitzpatrick	Sharon Gelinis
Michelle Gollobit	Kimberly Graef	Tracy Haakenson	Cindy Hahn
Laura Harley	Marilyn Harrison	Edna Huddleston	Joan Jackson
Laurie Knutsen	Hazel Korbel	Valerie Korczyk	Kun-Yen Kuo
Michele Laplante	Erica Lebert	Kharah Lombardi	Sharon Lorenz
Mary Lynn	Helen Marx	Pamela Matlin	Valerie Mayrsohn
Fiona McCulloch	Marie McIntyre	Allison Miller	Jessica Miltner
Maureen Morales	Jennifer Mulford	Kellie Murphy	Laurie Nash
Taylor Paskell	Essie Patterson	Angelina Pecak	Ruth Peer
Joan Peet	Sheila Powell	Anthony Rios	Mark Ritter
Andrea Rivinius	Maria Rose	Joan Schunemann	Christopher Scybert
Beverly Sector	Alyca Sheen	Julie Sigfried	Diane Smith
Kathryn Smith	Katherine Snetsky	Samuel Spearin	Jordan Staenberg
Sandra Stern	Diane Stevens	Brenda Taubman	James Terlep
Karen Thomas	Bret Thornburg	Jill Vargas	Nancy Verville
Angelica Vogelsang	Lori Walter	Alison Whitewood-Zasl	Linda Wilkins
JoAnne Wood	Cindy Woodings	Diana Woods	Suzanne Young
Ada Yung Haarer	Robert Ellis	Sarah Spearin	

The Board reviewed the application of Mary Lynn who practiced without a license. Staff presented the Board with a letter from the applicant and provided a synopsis of the application process. After some discussion, Board Chair Christine Feltman Rosenberg, moved to go into executive session for legal advice at 2:45. Karen Belyan seconded the motion. The motion passed 4-0. The Board returned from executive session at 2:48. Dr. Beth Williamson made a motion to renew Ms. Lynn's license and offer her a consent agreement for probation and continuing education. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

Dr. Beth Williamson made a motion to approve the remaining 86 renewal applications. Karen Belyan seconded the motion. The motion passed 4-0.

c. Limited Permits

Jennette Capozello	Kathy Graham	Eiliana Halloran	Tiffany Manross
Brianna McKee	Mickey Moore	Christine Nelson	Sarah Rajda
Ashley White			

Karen Belyan moved to approve the 9 limited permits listed. Dr. Beth Williamson seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action on Administrative Matters

- a. Revenue and Expenditure Report. Executive Director, Randy Frost briefly went over monthly revenue and expense report.
- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:

- Policies and Procedures
- Updating the Boards licensing program
- Legislative Updates
- Five Year Review
- FBI fingerprint audit

Review, Discussion and Possible Action, Other Board Business and Reports

a. Status of the rules committee. The Board discussed a possible meeting of committee members. Dr. Beth Williamson suggested that the rules discussion be included as part of the Board meetings instead of a separate meeting. She explained the difficulty of getting all the committee members together and the need for staff and the Assistant AGs input. After some discussion the Dr. Donald Hosenfeld moved to abolish the rules committee and move the rules discussions to the Boards meeting agenda. Dr. Williamson seconded the motion. The motion passed 4-0.

b. National Practitioner Data Base Reporting. Mr. Frost notified the Board that he was informed that the Board must notify The National Practitioner Data Base of all discipline cases.

c. Election of Officers for 2014. Christine Feltman Rosenberg moved to table the election of officers until the February meeting agenda to allow all the members the opportunity to vote. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

Agenda items for next meeting – if any

Christine Feltman Rosenberg asked that Open Meeting Training be included on the February meeting agenda.

Call to the Public

There were no public members wishing to address the Board.

Adjournment

There being no further business before the Board, the meeting adjourned at 3:53 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director